

Private Swim Lesson Request Form



Date: _____

Name of participant _____ Age _____

Available days: SUN MON TUES WED THURS FRI SAT

Available times: _____

Parent name: _____

Home phone number: _____ e-mail: _____

Which contact method would you prefer: Phone e-mail

Is this a continuation of private lessons? YES NO

Who was your previous swim instructor? _____

What are some specific goals you have pertaining to these swim lessons?

FILLING OUT THIS REQUEST DOES NOT GUARANTEE A PRIVATE LESSON. WE WILL WORK AS QUICKLY AS POSSIBLE TO FULFILL REQUESTS.
Please allow up to 2 weeks to solidify an instructor that can fit your needs.

Please do not write below this line ~ OFFICE USE ONLY

Received by: _____

Called on: _____

Assigned instructor:

By:

Date Started:

Lesson time:

Date:

Date Finished:

PRIVATE SWIM LESSON AGREEMENT

In order to ensure program success, these Private Swim Lesson Guidelines that allow the participant and swim instructor to work together efficiently.

- * Payments are made at the front desk on the first lesson.
- * The instructor and participant have taken the necessary responsible steps and established an agreed upon schedule and abide by the 24-hour notice rule for any cancellations or changed appointment times.
- * Please realize that many instructors have private lessons scheduled back to back. If you are late for a lesson that time may not be made up. If you are more than 15 minutes late for a lesson the instructor has the right to cancel that lesson.
- * Please feel free to contact your branch Aquatic Director/Coordinator to discuss any issues that may arise.
- * If an unexpected event occurs and you need to cancel or change an appointment time, you must notify the instructor at least 24 hours in advance or you will be charged with one private lesson. The instructor must give the participant at least 24 hour notice of cancellation or changed appointment time, or advance the client 1 free lesson.

Release of Liability

I hereby grant that the participant is healthy and physically able to participate in the above named program(s). I release and waive any claims of personal injury or property damage that I may have against the YMCA of Greater Fort Wayne, its employees, representatives, and instructors. I further understand that participation will not be permitted until the fee is paid in full. Full refunds are granted if the YMCA cancels the program. Other refunds are subject to YMCA approval and a service charge.

Signature: _____

Date: _____

(Parent/Guardian if under 18 years of age)

Photo/Media Release

I hereby grant the YMCA the right to use, reproduce, and/or distribute photographs of myself or my child in their promotional materials.

Signature: _____

Date: _____

(Parent/Guardian if under 18 years of age)

Private Lesson Agreement

I and/or my child will abide by all of the above guidelines and policies as stated in this document. I understand that there is a 120 day period to complete a 7-lesson package. After that time any remaining lessons are expired.

Signature: _____

Date: _____

(Parent/Guardian if under 18 years of age)

